



Date: Wednesday, October 19, 2011 7:26 PM

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Subject: Revision of CCHS Booster Club minutes August 29, 2011

Board of Directors and Executive Team Meeting – Aug 28, 2011. Open to members.

Present: Steve Stautzenbach, Ian Drummond, Lloyd Dixon, Marcia Alston, Elaine Simon, Brandice Brown, Kishawnda Bellows, Katrina Paschel, Christine Tilman, Mike Eskridge, Carole Myers, Becky Prieto, Rick Prieto, Scott Zeidman, Dave Sanchez, Jamaal Wright, Marc Shimerman, Dianne Nicholson Shorte', M.Craig Singer, Greg Dynabursky, Diana Aceves, Phil Rothenberg, Janet Chabola, Jerry Chabola, Carla Crowder

Meeting called to order at 7:13 p.m. in Staff lounge, greetings by Steve and introductions done

Athletic Director: Jerry Chabola welcomed everyone. Report he has spoke to some team groups and parent meeting and more meetings scheduled, Cheer and Tennis meeting coming up, Athlete of the Year Awards/Senior Award Night done in Spring, Fall sports up and running as early next week, Varsity Football game Friday night and will have 6 home games, Water polo, Cross country, Legislation regarding finances and need for parents to help out more with donations, will invite all parents to the Gym for meeting at Back to School Night. 50/50 Raffle for Athletic Dept done by Lacrosse at Football games

Assistant Principal: Ian Drummond report the school is trying to create fine young athletes with emphasis on Academics, looking for the coaches to support this system for students with emphasis on effort- dedication- sportsmanship, need parents to be a part of this and parents can check Parent Portal for students progress and attendance, school registration just completed and school begins this Tuesday , September 6, 2011, new principal is Dylan Farris, new assistance principal is Lisa Cooper, Kim Indelicato is still assistant principal, school enrollment is pushing 2,300 this year and making positive steps and API improved again, need parents to volunteer for Football games, inform Boosters Club that superintendent of finance request for all groups to submit last 3 years of accounting due to free public education

Membership: Lloyd Dixon report Boosters Club enrolled parents at school registration, 55 members have joined so far with 25 Casino Night tickets presold, dealing with pay-pal system and Marc is handling it, new membership for approved prior to meeting tonight via email.

President: Steve Stautzenbach review president report, report significant improvement from last year, Board approved new membership awards, cash handling guidelines, sponsoring alumni picnic on Sunday September 25, 2011, 4<sup>th</sup> of July snack bar net \$6,000.00, exceeded budget plan, was informed by Mike that Exchange Club not happy with how snack bar was handled and will request a meeting with them, 6 home Football games this season and officers will handle money, furlough days,

Treasurer report: Mike Eskridge provide I E report dated July 31, 2011. Report scholarship account and 4 awards given out June 2011, reconciled 4<sup>th</sup> of July, paid for coaches education program at \$70.00 a piece for 15 coaches, new coaches fees for Department of Justice, Lacrosse team summer program 1099 forms and pay reimbursement and not wages. Mike informed Booster Club that he already turned in financial to board of Education a couple of weeks ago, stated its policy to submit information to CCUSD upon request: records sent 2009, 2008, 2007, Booster Club request a copy of documents given to Board of Education.

Open discussion:

Lloyd request info on reporting of team account for summer programs. Boosters Club is responsible for liability for events done by sports teams and activities. Sports teams are year round now 5% Boosters Club fees goes into General fund and Lloyd request that we specify which events get the charge. Janet Chabola stated all monies need to be turned in and receipted

Sees Certificates- Marc Shimerman

Club Business.

In an authorized email vote of the board completed on 8/16, approval of 2011/2012 membership rates and membership recruitment incentives as proposed by Lloyd Dickson.

Motion made and Unanimously approved for team fundraisers:

- Community cards being sold by Athletic dept.,
- Football pancake breakfast Sept. 10,
- Baseball h5 dates schedule for Jeopardy from Sept.2011 to Jan. 2012,
- Volley ball donation request and car wash,
- Soccer food trucks last Friday of each month.

- Boys basketball training clinic,
- Tennis - Sony taping and car wash and garage sales dates,
- Robotics upcoming Spaghetti and haunted house night

Motion made and unanimously approved for June 13, 2011 meeting minutes

Motion made and unanimously approved to purchase 36 Blankets @\$30.00 or less plus shipping cost

Motion made and unanimously approved to execute Golf tournament (Mission Impossible) as primary fall fundraiser on Sunday October 16, 2011. Craig Singer to chair. Details: pay straight green fees, 18 holes, bring in own food, no carts allowed, cost per person is pending, need publicity

Motion made and approved by Board 4 to 2 to restructure Booster Club banking by Sept 30, 2011 as follows:

- one checking account for team fundraising
- one checking account for Booster Club
- one checking account for Paypal transfers
- Savings and CD accounts for all limited use and temporary restricted funds.
- Specific allocation of balances to be determined by committee of Mike E, Steve S, and Jerry C. and to be approved by vote of the Board.

Motion made and approved by Board to reaffirm Dual Signature requirement of Club bylaws. In anticipation of executing bylaw amendments, an exception is authorized for single signature on checks from the team fundraising account, not to exceed \$1,000. This exception expires December 31, 2011. [Authorized signers = Club Officers](#)

According to By-laws meetings are on the 3<sup>rd</sup> Monday of the month.

Meeting adjourned at 9:22 p.m., next meeting will be on September 19, 2011, in the Library