

November 19, 2012 Booster Club Meeting Minutes

In attendance: Bob Pina, Christine Tilman, Craig Singer, Dianne Shorte, Greg Goodyear, John Hennesy, Jonathan Chapman, Julia Ueda, Larry Zeidman, Lloyd Dixon, Nancy Ashley, Patti Madden, Phil Rothenberg, Scott Zeidman, Steve Stautzenbach, Tom Salter

The meeting was called to order at 7:02 P.M. by President Lloyd Dixon.

Approval of the minutes: The minutes from the Oct. 15th meeting were sent out electronically. The motion to approve the minutes was made by Jon Chapman. It was seconded by Scott Zeidman. There was no further discussion. The motion was approved.

Treasurer's Report: Scott Zeidman reported as of Nov. 19, 2012, the restricted accounts has a balance of \$148,091.62. The total team checking accounts has \$141,385.39. The total current assets are \$408,347.50. The total liabilities are \$47,441.66. The liabilities might be incorrect because we started tracking our numbers from July 1, 2012. The number is probably higher. There are invoices coming in from the district dated before July 1st and they need to be checked to see if they have been paid. Scott and Tom have to go through them. Trophy money has been allocated to the teams. The balance sheet and the transactions for all the teams were sent electronically. Hard copies were available, too. A motion to approve the budget was made by Craig Singer. It was seconded by Lloyd Dixon. There was no further discussion. The motion was approved.

Authorization to open new bank accounts: At the August meeting, the board authorized opening bank accounts at American Business Bank and transferring the restricted funds to the new accounts. The motivation for opening accounts at a second bank was to ensure that all our deposits would be covered the FDIC. Plus, the president and treasurer have been dissatisfied with the services at One West Bank. Obtaining online access to the accounts has been difficult and the branch locations are inconvenient. There was a discussion to transfer funds from checking account 1 and 2 (team money and club money) to Wells Fargo Bank. It will be easier to deposit and withdraw money. The three accounts will remain open at One West Bank because the restricted account is a part of the checking account. Scott will look into FDIC coverage for non-profit organizations. It might be higher. The president, vice president and treasurer will be signers on the Wells Fargo accounts. The motion to open an account(s) at Wells Fargo Bank was made by Scott Zeidman. It was seconded by Craig Singer. There was no further discussion. The motion was approved.

Athletic Director's Report: Tom Salter reported that the girl's volleyball team had an outstanding year. They placed 2nd in league. They made it to the second round in the playoffs. It's the first time in a very long time the made it past the first round. They lost to Rim of the World who ended up winning the whole thing. The girl's tennis team placed 3rd in league. They got to CIF - the first time in 2 years. They play in a tough division - division 2 and they should be in division 4. Overall, they did well. The football team placed 3rd in league. They made it to the 2nd round in the playoffs and lost to Lompoc. In cross country, both the girls and boys made it to the playoffs. They competed at Mt. SAC and placed 3rd in league and made it to CIF. Boy's water polo did not do very well this year. They are a young team.

Girl's water polo is starting up and they are expected to do well. The winter sports are starting up. The plans for the new \$8 million athletic field are going through. The construction will start any time between Thanksgiving and winter break. It should be completed in time for graduation. Soccer will have their matches at Vets Park. The boys will practice at El Marino. The girls will practice at Vets. Boy's lacrosse will practice at Linwood Howe and have their games at El Marino. The girl's lacrosse team will try to play at Farragut. Baseball will try to get Bill Botts Field. Softball will play at Vets Park. Track will not have any home meets. They will practice at WLAC. Tennis will play their matches away. They hope to practice here if the contractor will let them. Three courts will not be torn down and the coach hopes they can use them during the construction. The wall pads for the gym and tennis courts are in and look fantastic. Thank you to the Booster Club for contributing \$8,000 towards the project.

Administration Report: Jon Chapman reported that Nov. 26th, 1st – 5th period is the blood drive, Nov. 20th - ELAC at 6:00 P.M., Dec. 4th - AVPA convocation, Dec. 11th – House of Reps, which is a governmental body made up of home room representatives, Dec. 22nd to Jan. 4th – winter break.

Officer and Committee Report: Larry Zeidman, casino night, said there will be a casino night meeting Dec. 4th at 7:00 P.M. in the faculty lounge. Unfortunately donations have fallen off. They are at 40-50% of what they had last year. They lost New Balance and Vans but they got Disneyland. Zevia has donated 10 cases of beverages. Timing for requests could be a little early so they'll ask again later. Two thirds of the chair positions have been filled and he hopes to complete that at the next meeting. No large ticket items for the live auction have been donated yet. Tim Conway, Jr. has been tentatively lined up as the auctioneer. Teams sharing revenue will be allowed on large ticket live auction items only. 50-50%. Casino tickets that were promised to last year's booster club members will be honored. Approval for a sign across Overland has been received. They will use it depending on the cost to hang it and how ticket sales are going. Teams have been given tickets and the students are encouraged to sell them. Turn your ticket money in to Larry. Casino Night is March 2nd.

Steve Stautzenbach, website and communications, is using Facebook and our website to announce our meetings. The website is current with all meeting minutes through September. Documents are available as well, e.g. the cash handling document. There's a place holder for casino night. Pictures will be going up. There is a link to the Penn Relays so if you would like to donate you can through Paypal.

Craig Singer, car test fundraiser, is shooting for the 2nd Saturday in May to hold this fundraiser with Honda.

Nancy Ashley, escrip, reported that we have 559 supporters enrolled. We've raised \$360.29 in October. The money we earn from escrip seems to be deposited in our account about 3 months after the fact. If you want to change the recipient of your escrip and don't have an escrip account, the easiest thing to do is simply get a new Vons card.

Lloyd Dixon, football game parking, gym banners, membership, reported that we made \$363 on parking last Friday night. We've raised around \$1,000 overall. CCHS students were allowed to park for free. Next year, he thought parking will be free if you have an ASB card. Gym banners: Lloyd and Tom are looking into options for new banners for the gym. They will check out AAA Banners. A suggestion was

made about getting a separate banner for sponsors. Membership: flyers were passed out. We have about 40-50 members. There was a discussion on how to get more people involved.

Donation and Solicitation Documentation: For people who have donated to the booster club, we have paper with the CCHS letterhead across the top and information across the bottom saying we are a non-profit 5019(c)3 charitable organization, with our federal tax I.D. number. If you have someone that needs a thank you note, give your information to Patti Madden, recording secretary, and she will send out a thank you on this letterhead. This is for IRS documentation and acknowledgements of donations need to come from the booster club. Solicitation and thank you letters are on file. Lloyd will send an electronic copy to Tom to give to the coaches. Anyone one can write the thank you note as long as it is signed by a booster club board member.

Schedule for Upcoming Booster Club Events: Dec. 17th: booster club meeting and social get together at Bottle Rock. March 2nd: Casino Night. April?: Volunteer appreciation event. May: vehicle test drive event. June: bowling tournament?

Plans for Use of the Flanagan Memorial and Goodyear Gym Fund: Greg Goodyear gave us a little history on Coach Flanagan. Coach Flanagan started out as an assistant football coach at CCHS in the 1950's. He became head coach and coached the team up to 1978 which was the year we won the championship game. He was the longest employed football coach in Culver City's history. When he passed away, Greg worked with Coach Flanagan's wife to organize a memorial fund. They asked alumni to donate money and the school sold almond rocca. They money raised was to be used to improve the high school's weight room. The approximate \$6,600 raised in 2001 has not been used yet and Mrs. Flanagan still has the memorial plaque. Greg hopes to get an air conditioning unit donated. Some ideas include putting up weight boards, motivational signs, adding mirrors, putting CCHS in block letters on the wall, and doing some repairs. He is very busy with recruitment right now but will come up with a plan by the March meeting so it can be implemented over the summer.

Other Items: At the last meeting, Lindsey Farris asked if the booster club could help with the expense of the break-away banner the cheer team purchased. We will discuss this at the next meeting.

The next meeting will be December 17th at Bottle Rock.

The meeting was adjourned 8:35 P.M.

Respectfully submitted,

Patti Madden, recording secretary